

Town of Wilmot 	<i>For Office Use Only</i>	
	<i>Date of Special Duty:</i>	
	<i>Officer:</i>	
	<i>Hours Actually Worked:</i>	
	<i>Police Chief Authorization:</i>	
	<i>Date Billed:</i>	
	<i>Date Payment Received:</i>	

Police Special Duty Form:

Organization/Individual Requesting Special Duty

Name: _____

Billing Address: _____

Phone: _____

Special Duty Details

Date(s): _____

Type: _____

Location: _____

Time(s): _____

If applicable, please include a simple sketch/map of route(s) of travel, detour(s), and/or parking areas involved in this detail.

Rates for Special Duty

Please select the applicable rate:

- \$45 per hour – Officer Only \$60 per hour – Officer and Cruiser

Agreement

- *There is a four (4) hour minimum charge for traffic duty details and a two (2) hour minimum charge for all other details.*
- *At least 24 hours' notice must be given to request a detail or cancel an already scheduled detail.*
- *The Organization/Individual requesting this special duty will be billed by the Town of Wilmot and agrees to pay the invoice upon receipt.*

Signature of Requester: _____

Date: _____